



MOSQUITO CONTROL DISTRICT

Board of Trustees Meeting Minutes

October 12, 2004 7:00 PM

Clark County Health Department
Environmental Public Health Conference Room
1950 Ft. Vancouver Way
Vancouver, Washington

1.0 – OPENING OF MEETING

1.1 Call to order

President Mark Rees called the meeting to order at 7:03 p.m.

1.2 Roll call

Members present: Linda Dietzman, Dean Lindgren, Randall King, Mark Rees, Russell Marshall, and Raul Moreno. Also present were staff members Lou Dooley and Cheryl Coast.

1.3 Review/approval of September 14, 2004 meeting minutes

Following a short general discussion clarifying information recorded in Subsection 3.1.2, Randall King moved and Dean Lindgren seconded the motion to approve the minutes of the September 14, 2004 Board meeting as written; the minutes were so approved.

1.4 Review/approval of agenda

A motion was made by Randall King and seconded by Dean Lindgren to approve the proposed agenda; passed unanimously.

2.0 - RECOGNITION OF VISITORS

2.1 Citizen comments

No citizen comments were presented.

2.2 Introductions

There were no visitors to the meeting.

3.0 - CONTINUING BUSINESS

3.1 2005 Operating Budget Finalization and Adoption

Lou Dooley reviewed the proposed line items and explained how the budgeted amounts were derived.

- 3.1.1** The contingency fund stands at approximately \$730,000; capital outlay for the new building will come from that fund, leaving approximately a \$130,000 balance in contingency.
- 3.1.2** Lou explained the Mozzie treatment of storm drains, increasing treatments from 300 to 13,000+ for the season.
- 3.1.3** The Health Department has ramped up for the arrival of West Nile virus; public health dollars will continue to be spent for prevention and education efforts.
- 3.1.4** Randall King moved, and Raul Moreno seconded the motion to approve and pass the proposed budget. The motion passed unanimously, and the 2005 operating budget was adopted in the total amount of \$878,406.00.

3.2 Northwest Mosquito & Vector Control (NWMVCA) Annual Meeting

- 3.2.1** Lou reported on the annual meeting held October 3-5 in Vancouver, BC. Several pesticide companies displayed their products. Many discussions during the meeting surrounded the member districts' preparation for the coming of West Nile virus: surveillance of birds, mosquito control and abatement methods.
- 3.2.2** The annual American Mosquito Control Association meeting will also be held in Vancouver, BC in April 2005.

4.0 - NEW BUSINESS

4.1 Expenditure reporting

The report of expenses incurred and paid since August 1 was reviewed and approved.

- 4.1.1.** A question was asked about \$231 in excise tax invoiced by Clark County.
Lou will research the billing and report on it at the January 2005 meeting.

4.2 Correspondence

No correspondence was received from the public since the previous meeting.

- 4.2.1** Mark Rees reported on correspondence with Lou relating to liability insurance provisions.
 - a. The Board discussed the District's coverage needs; it was decided to request the District's attorney to review the provisions of our aerial service contract to determine if extraordinary liability exists, and to research the insurance provider(s) and liability limits of other state mosquito districts.
 - b. Lou will research and report on this at the January 2005 meeting.
 - c. The District is insured under the County policy for the next few months; we will need a new policy to be in place when the program becomes active again in March 2005.

4.3 Miscellaneous/Comment

- 4.2.2** Linda commented about the recent Reflector newspaper coverage on District West Nile virus prevention/surveillance activities.
 - a. An earlier article featured Chuck Skov's surveillance and identification/testing work.

- b. Lou summarized the communication plan for news releases on West Nile virus activity.
- 4.2.3** Board members expressed a desire that their telephone contact information not be made public. Public information sources will be reviewed and corrected as necessary.
 - a. The public meeting schedule for 2005 will be posted on the Web and in the newspaper in early January.
- 4.2.4** A new representative is needed from Yacolt to replace Deb Smith. Administration will confirm Deb Smith's board resignation with the City of Yacolt and request a replacement appointment.

5.0 – NEXT MEETING PLANNING/ADJOURNMENT

5.1 Meeting date and time: Tuesday January 11, 2005 - 7:00 PM

The meeting will be held in the Health Department Environmental Health conference room. Proposed agenda:

- 5.1.1** Expenditure reporting – fourth quarter 2004
- 5.1.2** 2004 Adult Mosquito Surveillance Report - draft
- 5.1.3** 2004 Annual Report – draft
- 5.1.4** New building progress report
- 5.1.5** Liability insurance report and plan approval
- 5.1.6** Report on Health Department West Nile virus response and communication plan when case(s) confirmed.
- 5.1.7** Randall King moved to accept the proposed agenda; Russell Marshall seconded. Motion passed, and the agenda was approved.

5.2 Adjournment

The above business being concluded, the meeting adjourned at 8:05 PM.

Respectfully submitted,

Cheryl Coast, Recorder

Lou Dooley, Director

Linda Dietzman, Secretary-Treasurer